

ALVINGTON PARISH COUNCIL

Friday 17th August 2018

To all members of the Council

You are hereby summoned to attend the Annual Council Meeting of Alvington Parish Council at Alvington Memorial Hall on Wednesday 5th September 2018 at 7.30 p.m. for the purpose of transacting the following business. N.B.: **When viewing the agenda online, items underlined provide a hyperlink to the relevant document(s).**



Ms Meg Humphries Clerk to the Council

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.

Agenda for Alvington Parish Council Annual Meeting To be held at Alvington Memorial Hall from 7.30 p.m. on Wednesday 5th September 2018

1. To receive apologies for absence

2. To note declarations of interest relating to the agenda

3. To approve the accuracy of the [minutes of the Full Council Meeting on 04.07.18](#)

4. Public forum

5. Planning

- To consider consultee response on P1176/18/FUL: Park Farm Clanna Lane Alvington Lydney Gloucestershire GL15 6AF: Change of use of part of garage (first floor and part of ground floor) to holiday let/B & B annexe. (Retrospective).
- To consider consultee response on P1279/18/TPO: 27 Clanna Country Park, Clanna, Alvington, Lydney: Remove and replace False Acacia tree and reduce x 1 Holly tree by 0.45 m back from the fence line.
- To consider any other new planning applications and agree any objections and comments.
- To receive any progress reports on local planning matters.

6. Village

- To receive an update on the defibrillator installation project.
- To receive an update on electrical repair works to the telephone kiosk.
- To receive an update on new play area project and agree next steps.

7. Playing Field

- To receive an update on the plans for the pavilion.
- To note a termination of playing field hire contract.
- To receive an update on potential hire by Lydney under-10s.
- To receive any progress reports on other Playing Field matters.

8. Churchyard

- To consider funding materials (approx. £25?) for kissing gate repaint (to be carried out by a villager).

9. Highways

- To receive an update on the installation of new signage.

10. NDP

- To receive an update on the progress of Alvington NDP.

11. Finance

- To approve payment of invoices and expenses from the past month:

TO WHOM	DETAILS	AMOUNT
Severn Trent Water	Copies of sewerage and water maps for specific areas of the village	72.00
Meg Humphries	Salary – August 2018	262.01
A M Services	Churchyard grass cutting – two cuts in August 2018	300.00
Merlin	Dog waste bins August 2018	30.00
Meg Humphries	Expenses – August 2018	6.96

- To receive an update on signatories and online banking access for Clerk.
- To consider the [updated draft financial regulations](#) and agree any further changes.
- To approve the [bank reconciliation for Q1 of 2018-19](#)
- To note the [budget report to date for 2018-19](#).

12. To note [correspondence for information \(list to follow\)](#)

13. Clerk's Report

- To receive the [Clerk's Report](#)
- Data protection project: To agree a go-live date for new email addresses
- To approve the amended [Risk Management Schedule](#). (Changes relate to method of data storage – stored on Dropbox and backed up to external hard drive, rather than stored on external hard drive)

14. Councillors' reports and items for future agenda

15. Date of next meeting

Wednesday 3rd October 2018 at 7.30pm in the Memorial Hall.