

9 Mary Grove
Highnam
Glos.
GL2 8NH
01452 411145
29 June 2018

Ms Meg Humphries.
Clerk to Alvington PCC.
6 Court Road
Lydney
Gloucestershire
GL15 5SY

Dear Ms Humphries,

Alvington Parish Council - Internal Audit Report

I confirm that I have carried out an Internal Audit of the books, records and accounts of the Council for the year 1st April 2017 to 31st March 2018.

I have applied the tests as set out in Appendix 8 of the Practitioners' Guide Governance and Accountability in Local Councils in England and Wales, and I have found them to be in good order.

I confirm that Risk Management procedures currently in place are completely appropriate, in good order and well monitored according to the minutes of the meetings.

I have also tested payment procedures as against receipts/invoices, cheques drawn and bank statement entries and found these to be satisfactorily authorised in the minutes of the meetings, leaving a good audit trail.

No Petty Cash system operates within the Parish Council.

I have completed the Internal Audit section of the Local Council's Annual Return for the year ended 31st March 2018 and I have pleasure in returning all your books and records to you with thanks.

Yours Sincerely,



Mrs Shirley Fowler