

# ALVINGTON PARISH COUNCIL

Thursday 28<sup>th</sup> June 2018

## To all members of the Council

You are hereby summoned to attend the Annual Council Meeting of Alvington Parish Council at Alvington Memorial Hall on Wednesday 4<sup>th</sup> July 2018 at 7.30 p.m. for the purpose of transacting the following business. N.B.: **When viewing the agenda online, items underlined provide a hyperlink to the relevant document(s).**



Ms Meg Humphries Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## **Agenda for Alvington Parish Council Annual Meeting To be held at Alvington Memorial Hall from 7.30 p.m. on Wednesday 4<sup>th</sup> July 2018**

### **1. To receive apologies for absence**

### **2. To note declarations of interest relating to the agenda**

### **3. To approve the accuracy of the [minutes of the Full Council Meeting on 06.06.18](#)**

### **4. Public forum**

### **5. Planning**

- To agree any comments regarding P0759/18/FUL Rossilyn, Church Lane: Erection of a single storey extension.
- To agree any comments regarding P0856/18/FUL Cotswold View, Church Lane: Single storey extension to kitchen to provide family/garden room.
- [Minerals plan](#): To agree any comments as consultees.
- To consider any other new planning applications and agree any objections and comments.
- To receive any progress reports on local planning matters.

### **6. Village**

- To receive an update on the defibrillator installation project.
- To receive an update on electrical repair works to the telephone kiosk.
- To revisit 2 Rivers play area in light of lease discussions.

### **7. Playing Field**

- To receive an update on the plans for the pavilion.
- To receive an update on agreed actions following the [annual play equipment inspection report](#) from 16/4/18.
- To consider replacing or repairing the Playing Field fence where in poor condition.
- To receive an update on the condition of the gangmower.
- To approve purchase of [dog fouling poster](#) 10 x A3 posters and 10 x bin stickers for £45 + VAT (£54.00).
- To accept the GPFA assessment reports for the [Playing Field](#) and its [play area](#).

## 8. Highways

- To approve quotation for installation of signage in the village.
- Update on overgrown trees on Church Lane and Knapp Lane

## 9. NDP

- To receive an update on the progress of Alvington NDP.

## 10. Finance

- To approve payment of invoices and expenses from the past month:

TO WHOM	DETAILS	AMOUNT
Meg Humphries	Salary – June 2018	277.56
Meg Humphries	Expenses – June 2018	19.80
Merlin Waste	Dog Waste Collection – June 2018	30.00
GAPTC	Clerks 3 training course 21.06.18	35.00
Alan Haslam	Reimbursement for newsletter delivery charge	10.00
PATA	Payroll charges: April-June 2018	22.50
Community First	Community Insurance	358.72
A R Website Design	Setting up 4 new email addresses	35.00
A R Website Design	SSL Certificate – mandatory	35.00
Memorial Hall	APC meetings	165.75
Memorial Hall	NDP meetings	65.00
Whitehouse Press	Printing of Summer 2018 newsletter	198.00
A M Services	Churchyard grass cutting – two cuts in June 2018	300.00

- To receive any notes on the internal audit for 2017/18
- To consider applying for a community grant from FoDDC

## 11. To note correspondence for information (list to follow)

## 12. Clerk's Report

- To receive the [Clerk's Report](#).
- Data protection project: To agree a go-live date for new email addresses
- Policies:

To officially approve the **updated** policies as follows:

[Code of Conduct](#)

[Publication Scheme](#)

[Complaints Policy](#)

And to officially adopt the **new** policies as follows:

[Grievance Policy](#)

[Disciplinary Policy](#)

[Risk Management Schedule](#)

## 13. Councillors' reports and items for future agenda

## 14. Date of next meeting

Wednesday 5<sup>th</sup> September 2018 at 7.30pm in the Memorial Hall.