

# ALVINGTON PARISH COUNCIL

Thursday 31<sup>st</sup> May 2018

## To all members of the Council

You are hereby summoned to attend the Annual Council Meeting of Alvington Parish Council at Alvington Memorial Hall on Wednesday 6<sup>th</sup> June 2018 at 7.30 p.m. for the purpose of transacting the following business. N.B.: **When viewing the agenda online, items underlined provide a hyperlink to the relevant document(s).**



Ms Meg Humphries Clerk to the Council

*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime and Disorder, Health and Safety and Human Rights.*

## **Agenda for Alvington Parish Council Annual Meeting To be held at Alvington Memorial Hall from 7.30 p.m. on Wednesday 6<sup>th</sup> June 2018**

- 1. To receive apologies for absence**
- 2. To note declarations of interest relating to the agenda**
- 3. To approve the accuracy of the [minutes of the Annual Council Meeting on 02.05.18](#)**
- 4. Public forum**
- 5. Planning**
  - To agree any comments regarding P0652/18/FUL: Beanhill Farm, Beanhill, Alvington: Conversion and alterations to garage/outbuilding to create a 3 bed holiday let.
  - To consider any other new planning applications and agree any objections and comments.
  - To receive any progress reports on local planning matters.
- 6. Village**
  - To receive an update on the defibrillator installation project and to consider procurement arrangements for the unit.
  - To receive an update on electrical repair works to the telephone kiosk.
  - To receive an update on Garlands Road speeding concerns.
- 7. Playing Field**
  - To receive an update on agreed actions following the [annual play equipment inspection report](#) from 16/4/18.
  - To consider replacing or repairing the Playing Field fence where in poor condition.
  - To receive an update on the condition of the gangmower.
- 8. St Andrews Churchyard**
  - St Andrews Churchyard grass-cutting contract 2018: To review tenders received and award the contract.

## 9. Highways

- To receive an update on work to mitigate surface water flooding in the village.
- To receive an update on installation of signage in the village.
- To receive an update on cutting of overgrowth on the pavement leading to and from Woolaston.

## 10. NDP

- To receive an update on the progress of Alvington NDP.

## 11. Finance

- To approve payment of invoices and expenses from the past month:

| TO WHOM       | DETAILS                                       | AMOUNT |
|---------------|---|--------|
| Meg Humphries | Salary – May 2018                             | 277.56 |
| Meg Humphries | Expenses – May 2018                           | 19.80  |
| Merlin Waste  | Dog Waste Collection – May 2018               | 30.00  |
| GAPTC         | Clerks 2 training course 17.5.18              | 35.00  |
| Richard Heys  | Reimbursement for gravel (churchyard gateway) | 17.78  |
| PATA          | Payroll charges – unpaid from December 2017   | 22.50  |
| A M Services  | Churchyard cutting x 2                        | 300    |

- Annual Return 2017/18: To officially confirm council's exemption from external audit.
- To approve a training booking for Cllr Miles (Being a Better Councillor) 14/11/18 at Highnam Community Centre, £95.
- To approve haulage costs of up to £250 for return of play equipment.
- To approve the one-off cost of £35 for council email addresses being set up.

## 12. To note correspondence for information (list to follow)

## 13. Clerk's Report

- To receive the [Clerk's Report](#).

## 14. Councillors' reports and items for future agenda

## 15. Date of next meeting

Wednesday 4<sup>th</sup> July 2018 at 7.30pm in the Memorial Hall.