

		<p>to contact Woolaston regarding their Playing Field contractor.</p> <ul style="list-style-type: none"> • Short update on other grass-cutting matters: Cllr. Heys reported that the council-owned lawnmower historically used for the churchyard had been borrowed, then had broken down and disposed of at some point in the past. Meeting noted that due to timescale and reasonable pricing, they had opted to renew the verge-cutting contract with Centigen for a further 12 months, without seeking three quotations on this occasion but with a plan to review arrangements in early 2019. • Cllr. Heys and Terry Jones have repaired the roller of the Trim Trail. The other councillors expressed their thanks to both. • Cllr. Heys reported that £5,000 had been awarded in principle from the wind turbine panel, with preference for a focus on sustainability and community. The funding is intended to go towards elements including conceptual drawings and community engagement. • The Clerk reported that the supplier of the unsuitable play equipment purchased in 2016 was willing to issue a full refund upon receipt of the equipment. Nick Powell suggested that he may have a courier contact and could provide a quotation. ACTION: Clerk to give supplier's postcode to Nick Powell to facilitate courier's quotation. 	MH
7 92.17/18	Telephone Kiosk	<ul style="list-style-type: none"> • Regarding resolving the unexplained lighting pattern of the kiosk: Cllr. Haslam reported that it had as yet been impossible to schedule a discussion with the proposed electrician but that he anticipated progress by the April meeting. ACTION: Cllr. Haslam to liaise with electrician about kiosk electricity and to give progress report at the April meeting. • Considering installing a defibrillator: Chris Shill requested that this be added to the next agenda. 	AH
8 93.17/18	Neighbourhood Development Plan	<p>Cllr. Haslam reported:</p> <ul style="list-style-type: none"> • Several new actions had been identified, which would delay the proposed community event (initially 	

		scheduled for 22 nd April) until the beginning of June, date to be confirmed.	
9 94.17/18	Two Rivers Play Area	Cllr. Chidley reported: Two Rivers were in the process of drafting a contract for the leasing of the play area. ACTION: Cllr. Chidley to provide an update on this matter at the April meeting.	LC
10 95.17/18	Highways	<ul style="list-style-type: none"> • Cllr. Chidley reported that despite several reminders to Highways and being assured of imminent repair, both the drain cover and pavement on Garlands Road remained broken and uneven; she will continue to chase Highways and monitor the situation. ACTION: Cllr. Chidley to provide an update on this matter at the April meeting. • Cllr. Haslam reported concerns over flooding, including sewage, at the back of May's house – No. 2 Main Road, foot of Swan Hill ACTION: Clerk to ensure that the relevant body is aware of the flooding issue and is acting on it. • Alec Davis suggested that the unspent figure for a traffic survey in 2017/18 budget was rolled over into 2018/19 – agreed by all. 	LC MH
11 96.17/18	Finance	<ul style="list-style-type: none"> • The following invoices were approved for payment: Meg Humphries salary/expenses £272.46; Meg Humphries expenses £7.00; Merlin Waste dog waste collection £27.12; Alec Davis NDP printing expenses £74.09; GAPTC membership renewal £165.68; Andrew Raynor web hosting fee £60.00; Groundwork UK grant repayment £96.90. • 2018/19 budget: the meeting considered figures for some items and categories of expenditure with a view to revisiting and confirming figures at the April meeting, when all necessary data would be available. ACTION: Clerk to circulate and prepare all necessary information in order to finalise budget at April meeting and to add considering the budget and council priorities to the April agenda. • The third quarter financial report was checked against the bank statements and signed. • As per the agreement of bank signatory changes at the previous meeting, the Lloyds Bank mandate form was signed 	MH

		<p>by new signatories, and Clerk will continue to progress the matter.</p> <ul style="list-style-type: none"> • Cllr. Haslam suggested that the parish council clarify with Gloucestershire Highways the arrangement for reimbursement of local councils for verge-cutting costs. ACTION: Clerk to contact Highways about claiming back a portion of verge-cutting costs. 	MH
12 97.17/18	Correspondence for Information	<p>All correspondence has been circulated to Councillors by e-mail during the month; the key documents for comment were:</p> <ul style="list-style-type: none"> • Letter from provider of last year's play equipment inspection offering annual inspection. ACTION: Clerk to accept offer and make arrangements for inspection. • An invitation via FoDDC to take part in a consultation on blue badges and dementia. • A request to spread the word about Bream Voluntary Car Service's recruitment drive. • Update on proposed Public Space Protection Order prohibiting dogs from entering designated children's play areas and cemeteries. Meeting noted that this might need discussion and action and plan to keep a watching brief. • Various promotional and marketing emails not of relevance on this occasion. 	MH
13 98.17/18	Clerk's Report	<ul style="list-style-type: none"> • The Clerk's Report for February was attached to the agenda for this meeting. There were no questions regarding the report. • The Clerk reported that the GAPTC Agendas and Minutes training course, which she had attended earlier that day, had been very helpful and that she would make some recommendations to improve processes and compliance. 	
14 99.17/18	Councillors' reports and items for future agenda	<p>Cllr. Heys reported that a bell-ringing group had been started from scratch at St Andrews Church and had won Bristol and Gloucester's Tower of the Year award.</p> <p>All other councillors had covered any updates within previous agenda items, so there was nothing to report as part of this item.</p>	

