

Alvington NDP Meeting Minutes – 30th November 2017

Attendees:

Kate BOUGH (GRCC)
Louise KIRKUP
Laraine GEORGE

Verlie EAGLES
Alan HASLAM
Alec DAVIS

Apologies: Bobby WINTOUR, Gary COLLIER, Eric ROBSON and John WOOD

Copy: Emma MONEY

Meeting Location: Alvington Village Hall, Glos.

Start: 13:30 pm

Finish: 15:30 pm

Next Meeting: Monday 29th January 2018, at 13:30 Village hall.

Item	Actions	Who	Date Raised	O/L Complete
1	Acceptance of minutes dated 23 rd October 2017.	All	30 th Nov	Complete
2	INTRODUCTIONS Louise Kirkup from KIRWELLS who is going to draft various policy's, was welcomed to the meeting.	Statement	30 th Nov	Complete
3	NEWSLETTER – PARISH Published 15 th November 2017, survey results to electorate.	Statement	30 th Nov	Complete
4	OVERVIEW NDP A brief overview of the various documents raised to date was shown to Louise.	Everyone	30 th Nov	Complete
5	CHARACTER APPRAISAL 2018 Draft was shared with Louise, very impressed. Photos of buildings not just roads required in appraisal also suggestions on where improvements could be made, for example along the main A48 corridor environment – control of signage through the village.	Alan H	30 th Nov	Ongoing
	Drop in 2 nd Consultation do you agree, including local buildings of interest. March 2018	Statement	30 th Nov	
	Policy around Clanna Country Park unlikely.	Louise K	30 th Nov	Complete
	Post meeting:- Feedback from GRCC CHARACTER ASSESSMENT 2017/18	Kate B	5 th Jan	Complete
	Only one comment could you title it a “Character Assessment” instead of Character appraisal as an appraisal is for the conservation area not the whole parish– ‘A character assessment is a document that describes the distinct appearance and feel of a settlement or an area. It communicates the key physical features and characteristics that combine to give a particular settlement or an area <u>its local distinctiveness and unique identity</u> .			
	‘..aim of character appraisal in a Conservation Area Statement is to define what makes up the special interest or ' character ' of the study area, in order that this <u>may be preserved or enhanced</u> .’			

6	<p>NP PRIORITIES v3 A48 Meeting Latest Feedback Increases in traffic projected due to extensive large scale NEW house building in Lydney. <i>Shopping List of Wishes</i></p> <ol style="list-style-type: none"> 1. Average speed cameras in three (3) locations 2. Recommendation change existing GATSO camera to digital. 3. Pavements should be 1.8 meters wide meeting held with highways, no budget currently to clear Swan Hill pavements 4. Recommend sharks teeth on entry to village at either end. <p>Evidence a very important column. List i.e. populate with reports.</p>	Alan H	30 th Nov	Ongoing Complete
		Statement Alan H Alan H	30 th Nov 30 th Nov 30 th Nov	Ongoing Ongoing Ongoing
		Alan H	30 th Nov	Ongoing
		Alan H	30 th Nov	Ongoing
7	<p>FOOTPATHS NP can only say accessible linkages cannot be a policy. More details required of problem areas to be identified at next open day.</p>	Louise K	30 th Nov	Ongoing
8	<p>FACILITIES Can protect Church</p>	Statement	30 th Nov	Complete
9	<p>GREEN SPACES. Maps supplied by FDDC clearly indicate areas within parish. Copy to be provided to Louise at KIRWELLS</p> <p>Protect. Photos and sizes</p> <p>Landscape Character to be identified in Character Assessment</p>	Statement Alec D	30 th Nov 2 nd Jan	Complete Complete
		Statement	30 th Nov	Ongoing
		Alan H	30 th Nov	Ongoing
10	<p>UTILITIES Due to very poor broadband coverage, <u>see business survey results</u>, a suggestion was made to consider looking at the Wennington B4RN designed fibre optic broadband network.</p>	Louise K	30 th Nov	Ongoing
11	<p>BUSINESS SURVEY Survey data report full spreadsheet to be completed ASAP</p>	Kate B	30 th Nov	
12	<p>KIRKWELLS Send all evidence collected and documented to Louise. Post meeting:- CD ROM sent 2nd January 2018</p> <p>Detailed discussion took place regarding the budget allocated to Kirkwells and applied for through Locality</p> <p><u>First draft</u> by 27th January . The group could then review this and provide any further outstanding information / amendments to Kirkwells during early - mid February so that Kirkwells get the document finalised and NDP can publish the for informal consultation during March 2018.</p> <p>Post meeting: - First draft <u>received</u> 11th January 2018.</p> <p>-prepare the first draft plan for informal consultation for £3,500 (as per fee proposal)</p> <p>Kirkwells invoice for £3,500 when first draft plan sent later in January. An invoice for the remaining £800 can follow after Kirkwells have amended the NDP document following the Group's</p>	Louise K Alec D	30 th Nov 2 nd Jan	Ongoing Complete
		Statement	30 th Nov	Complete
		Louise K	30 th Nov	27 th Jan
		Louise K	11 th Jan	Complete
		Louise K	30 th Nov	Jan '18
		Louise K	30 th Nov	Mar '18

	<p>comments (end Feb / early March 2018 A further £1,800 for research going through evidence base and local plan.</p> <p>- prepare the planning policy assessment / evidence base review document for £800 (reduced price given the work already undertaken on evidence base gathering which hopefully is on the cd-rom)</p> <p>Grand Total £4,300.</p> <p>Post meeting. It transpired that when NDP contacted Groundworks UK with reference to increasing the grant the current grant expires at the end of January not March as previously advised. NDP can only apply for a further grant once the existing grant term expires.</p> <p>Further, dates of invoices must be within the grant term.</p>	Statement	30 th Nov	
		Louise K	30 th Nov	
		Statement	30 th Nov	Closed
		Alan H	4 th Jan	Ongoing
		Alan H	4 th Jan	Feb '18
13	<p>BUDGET/LOCALITY NDP funding application for next phase received and confirmed.</p> <p>NPEARS <u>not required</u> reference Nigel Gibbons FDDC</p> <p>Health Check with FDDC £700 projected.</p> <p>HRA report £700 projected Cannot be actioned until after 2nd consultation in March 2018. HRA (Habitat Regulation Assessment) report, budget required. Contact Glos Environmental Trust to quote. Needs policy's before writing HRA report but has to be done after screening.</p> <p>Meeting to be held with FDDC after policy raised.</p> <p>Budget to be updated and circulated.</p> <p>£7,300 Budget comfort zone to be upped, to include/reflect the additional £800 Kirkwells costs.</p> <p>Takes us to £8,253 which excludes Design Document approx £1,247.</p> <p>Total Spend £8,253 projected</p>	Statement	30 th Nov	Closed
		Kate B	30 th Nov	Closed
		Kate B	30 th Nov	TBD
		Kate B	30 th Nov	TBD
		Kate B	30 th Nov	TBD
		Kate B	30 th Nov	Dec '17
		Kate B	30 th Nov	Dec '17
		Kate B	30 th Nov	Dec '17
		Statement		Closed
14	<p><u>OUTSTANDING ITEMS</u> FLOODING and SWERAGE overspill. Still awaiting a reply from Severn Trent. Reminders sent.</p>	Verlie E	23 rd Oct	
15	<p>STEERING GROUP MEMBERS Reminder if you no longer wish to attend steering group meetings please notify.</p>	Everyone	23 rd Oct	
16	<p>STEERING GROUP Entering a very important period. Would you be willing/prepared to help with next open event in March 2018 Volunteer desk top research. Assistance with next event provisional March 2018.</p>	Everyone	25 th Sept	

17	<p>DEMOGRAPHICS Acre OCSI report dated October 2013 is out of date.</p> <p>Gloucestershire Rural County Council Tel: 01285 653 477 may have up to date Rural community profile for Alvington (Parish)</p> <p>Could an updated report be obtained, request latest from GRCC</p>	John W	25 th Sept	
18	<p>SETTLEMENT BOUNDARY Build into Policy PARISH COUNCIL What do they own? Playing Field? Village Hall? Telephone Box?</p> <p>Parish manage paying field. Field owned by parish.</p> <p>Updated list required from council and what public amenities.</p>	John W	7 th Aug	
19	<p>Land Owners (Stakeholders)</p> <ol style="list-style-type: none"> 1. Plot electronically. Who? 2. Create a Stakeholder file / Landowners and business survey. 	John W	25 th Sept	
20	<p>A.O.B None:</p>	Kate B Everyone	25 th Sept 23 rd Oct	
21	<p>NEXT MEETING Monday 29th January 2017, 13:30 hours in Village hall.</p> <p>Attachments None:</p> <p>Copy:</p> <ul style="list-style-type: none"> • File • Parish Web Site 	Statement Alan H	23 rd Oct 23 rd Oct	
19		Statement	23 rd Oct	
20		Statement	23 rd Oct	
21		Everyone	30 th Nov	