

Alvington NDP Meeting - 17th October 2016

Attendees:

Tony ISMAY
 John WOOD
 Susanne JACKSON
 Ann THOMAS
 Gary COLLIER
 Kate BOUGH (GRCC)
 Margaret HARRIS
 Verlie EAGLES
 Alan HASLAM
 Alec DAVIS

Apologies: None

Copy: Andrew Maliphant

Meeting Location: Alvington Village Hall, Glos. **Start:** 13:30 pm **Finish:** 15:00 pm

Next Meeting: **Wednesday 16th November 2016, at 13:30 Village hall.**

Objective: To discuss progress and event planning for Open Day on Sunday 23rd October 2016.

Item	Actions	Who	Date Raised	O/L Complete
1.	Appraisal Areas, Parish split in eight (8) areas. Area 1 North ~ Glebe Farm, Rookery Wood & Lower Common Area 2 North West ~ Clanna Estate & Wood Area 3 North East ~ Lydney Park Estate ~ Meend Plantation Area 4 North West ~ Barnage & Pipers Meadow Area 5 North of A48 ~ Duncastle and Garlands Road areas Area 6 North of A48 ~ Nupend and Park Farm areas Area 7 South of A48 Main Road – River side Area 8 South East of A48 Main Road ~ Playing field All areas single sided printing for OPEN day presentation Photos for presentation, A5 or A4 size.	John W/ Alan H Susanne G/ Ann T Gary C John W/ Alan H Gary C Gary C Tony I / Alec D Gary C ALL Statement	27 th June 27 th June 17 th Oct 17 th Oct	22 nd Oct 22 nd Oct 22 nd Oct
2.	Working example of Layout/Presentation: Visit Lydney Library	ALL	17 th Oct	
3.	Parish Church Any old photos available. Contact Claris Church Warden	Statement Tony ISMAY	17 th Oct 17 th Oct	
4.	Open Day Presentation Display Boards Collection from FVAF on 21st October by Gail Thompson Presentation Boards Headers , supplied	Statement Kate BAUGH	17 th Oct	CLOSED
5.	Themes. Evidence presented at OPEN day on 23 rd October 2016 Traffic and Road Safety Infrastructure / Facilities / Services Character and Housing – FDDC report Polices and Standards Transport Employment and Economy Environment	Gary C Verlie E Dan P John W Dan P Verlie E Dan P Gary C	23 rd May 23 rd May 23 rd May 23 rd May 23 rd May 23 rd May 23 rd May	22 nd Oct 22 nd Oct
6.	Flooding Parish History Heritage and Maps Isolation Hospital Clanna Estate Village School A48 Traffic	Verlie E Verlie E Verlie E Verlie E Verlie E Verlie E	27 th June 27 th June 27 th June 27 th June 27 th June 27 th June	Complete Complete Complete Complete Complete Complete
7.	Flip Charts for comments at OPEN day Flip Charts Post it notes	Kate B Kate B	17 th Oct 17 th Oct	CLOSED CLOSED

8.	Alvington Trivia: for OPEN day Document on Flip Chart	ALL	17 th Oct	22 nd Oct
9.	Open Green Spaces. Identify. List in NDP Once designated cannot be built on. Forest waste – open green space Aspect views, which do you value	Statement ALL Statement ALL	17 th Oct 17 th Oct 17 th Oct 17 th Oct	
10.	OPEN Day visitor's conversation. Prompt and ask for views to be documented	ALL	17 th Oct	23 rd Oct
11.	Playing Field Protect for future	ALL	17 th Oct	
12.	Questionnaire – for OPEN day Draft reviewed and amendments made, email in advance Sign Post jpeg image mail to Kate B for inclusion on header Print 200 off Questionnaire POST box	Kate B Gary C Gary C Verlie E	17 th Oct 17 th Oct 17 th Oct 17 th Oct	18 th Oct 17 th Oct 19 th Oct 23 rd Oct
13.	Attendance Sheet OPEN day Draft and print	Alec D	17 th Oct	23 rd Oct
14.	Questionnaire Add to village web site for those not able to attend OPEN day Completed forms to be mailed to Gary C by Mon 14th Nov 2016	Gary C	17 th Oct 17 th Oct	24 th Oct 14 th Nov
15.	Event OPEN day publicity Local Press – Forest Review advert ~ 12th October 2016 Village Newsletter No 40 Autumn 2016 A4 & A5 Flyers for distribution - Still awaited from Printers Distribute flyers ASAP when received form Printers	Andrew Maliphant Gary C Gary C Statement	5 th Oct 13 th Oct 17 th Oct 17 th Oct	CLOSED CLOSED 19 th Oct 20 th Oct
16.	Village Hall donation box Voluntary as a thank you for food.	Verlie E	17 th Oct	23 rd Oct
17.	OPEN Day refreshments Budget for food / drinks previously approved Various cakes and drinks to be supplied free to visitors Kitchen Help and Support	Verlie ALL		CLOSED 23 rd Oct 23 rd Oct
18.	OPEN day pre – preparation of display boards Village hall booked for Sat 22nd Oct ~ 15:00 to 19:00 hours	Statement	29 th Sept	22 nd Oct
19.	Photos Old Photos depicting village history to be sourced for future events.	ALL	17 th Oct	Ongoing

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