ALVINGTON PARISH COUNCIL Minutes of the meeting held on Wednesday 7th March 2018, 7.30pm

PRESENT: Cllr. Alan Haslam (Chairman)

Cllr. Richard Heys Cllr. Gail Thompson Cllr. Lisa Chidley

ATTENDING: Meg Humphries (Clerk) Chris Shill

Alec Davis
Ali Taylor
Kayleigh Guest
Roger Wakefield
Nick Powell
Chris Miles
Larraine George
John Wood

	Item	Notes	Action
1 86.17/18	Apologies for absence	Cllr. Collier sent his apologies, due to family illness - accepted.	
2 87.17/18	Declarations of interest	None.	
3. 88.17/18	Minutes of the meeting on 7 th February 2018	The minutes were agreed as a true record and signed accordingly.	
4. 89.17/18	Resident's Concern	The meeting noted a report of threatening letters received by a parishioner from a neighbour. It was reported that the police are aware of the situation. The meeting acknowledged that this was not a council matter but appreciated being made aware.	
5. 90.17/18	Planning	 P0180/18/AG, Beanhill Farm – prior notification for the erection of a storage barn: Discussed via email previously as FoDDC's timescale didn't allow for discussion at a meeting. No objections to be raised. The Clerk reported that no updates or responses had yet been received regarding previous planning matters. 	
6. 91.17/18	Playing Field	 The following arrangement for grass-cutting of the Playing Field was proposed and accepted: Members of the Cricket Club would cut the Playing Field grass fortnightly/weekly as needed at no cost. The parish council would cover fuel, servicing and oil costs. A backup in case of mower breakdown would need to be agreed at a future meeting. ACTION: Clerk 	мн

 Telephone Yelephone
to contact Woolaston regarding their Playing Field contractor. Short update on other grass-cutting matters: Cllr. Heys reported that the council-owned lawnmower historically used for the churchyard had been borrowed, then had broken down and disposed of at some point in the past. Meeting noted that due to timescale and reasonable pricing, they had opted to renew the verge-cutting contract with Centigen for a further 12 months, without seeking three quotations on this occasion but with a plan to review arrangements in early 2019. Cllr. Heys and Terry Jones have repaired the roller of the Trim Trail. The other councillors expressed their thanks to both. Cllr. Heys reported that £5,000 had been awarded in principle from the wind turbine panel, with preference for a focus on sustainability and community. The funding is intended to go towards elements including conceptual drawings and community engagement. The Clerk reported that the supplier of the unsuitable play equipment purchased in 2016 was willing to issue a full refund upon receipt of the equipment. Nick Powell suggested that he may have a courier contact and could provide a quotation. ACTION: Clerk to give supplier's postcode to Nick Powell to facilitate courier's quotation.

		scheduled for 22 nd April) until the beginning of June, date to be confirmed.	
9 94.17/18	Two Rivers Play Area	Cllr. Chidley reported: Two Rivers were in the process of drafting a contract for the leasing of the play area. ACTION: Cllr. Chidley to provide an update on this matter at the April meeting.	LC
10 95.17/18	Highways	 Cllr. Chidley reported that despite several reminders to Highways and being assured of imminent repair, both the drain cover and pavement on Garlands Road remained broken and uneven; she will continue to chase Highways and monitor the situation. <u>ACTION</u>: Cllr. Chidley to provide an update on this matter at the April meeting. Cllr. Haslam reported concerns over flooding, including sewage, at the back of May's house – No. 2 Main Road, foot of Swan Hill <u>ACTION</u>: Clerk to ensure that the relevant body is aware of the flooding issue and is acting on it. Alec Davis suggested that the unspent figure for a traffic survey in 2017/18 budget was rolled over into 2018/19 – agreed by all. 	LC MH
11 96.17/18	Finance	 The following invoices were approved for payment: Meg Humphries salary/expenses £272.46; Meg Humphries expenses £7.00; Merlin Waste dog waste collection £27.12; Alec Davis NDP printing expenses £74.09; GAPTC membership renewal £165.68; Andrew Raynor web hosting fee £60.00; Groundwork UK grant repayment £96.90. 2018/19 budget: the meeting considered figures for some items and categories of expenditure with a view to revisiting and confirming figures at the April meeting, when all necessary data would be available. ACTION: Clerk to circulate and prepare all necessary information in order to finalise budget at April meeting and to add considering the budget and council priorities to the April agenda. The third quarter financial report was checked against the bank statements and signed. As per the agreement of bank signatory changes at the previous meeting, the Lloyds Bank mandate form was signed 	MH

		by new signatories, and Clerk will continue to progress the matter. • Cllr. Haslam suggested that the parish council clarify with Gloucestershire Highways the arrangement for reimbursement of local councils for verge-cutting costs. ACTION : Clerk to contact Highways about claiming back a portion of verge-cutting costs.	мн
12 97.17/18	Correspondence for Information	 All correspondence has been circulated to Councillors by e-mail during the month; the key documents for comment were: Letter from provider of last year's play equipment inspection offering annual inspection. ACTION: Clerk to accept offer and make arrangements for inspection. An invitation via FoDDC to take part in a consultation on blue badges and dementia. A request to spread the word about Bream Voluntary Car Service's recruitment drive. Update on proposed Public Space Protection Order prohibiting dogs from entering designated children's play areas and cemeteries. Meeting noted that this might need discussion and action and plan to keep a watching brief. Various promotional and marketing emails not of relevance on this occasion. 	MH
13 98.17/18	Clerk's Report	 The Clerk's Report for February was attached to the agenda for this meeting. There were no questions regarding the report. The Clerk reported that the GAPTC Agendas and Minutes training course, which she had attended earlier that day, had been very helpful and that she would make some recommendations to improve processes and compliance. 	
14 99.17/18	Councillors' reports and items for future agenda	Cllr. Heys reported that a bell-ringing group had been started from scratch at St Andrews Church and had won Bristol and Gloucester's Tower of the Year award. All other councillors had covered any updates within previous agenda items, so there was nothing to report as part of this item.	

15. 100.17/18	Public Forum	 Chris Shill reported back on costings for metal signage as discussed at the February meeting – currently £600, but CS anticipated reducing the cost significantly and will report back in future meetings. Alec Davis reiterated concerns over the littering situation near the motocross event site as mentioned at the February meeting and as yet unchanged. It was agreed that Cllr. Haslam would liaise with site owner if Cllr. Collier had been unable to do so. ACTION: Cllr. Thompson to check in with Cllr. Collier about any progress on this front, and Cllr. Haslam to liaise with site owner if not yet done. Alec Davis asked the council to join him in thanking Roger Lewis and Trinny Jones for clearing snow from some of the parish's roads last week. The council expressed their thanks to them both, and also acknowledged John Wintour, who cleared Garlands Road. Nick Powell raised the issue of molehills at the cricket club and it was agreed that Cllr. Haslam would liaise with a pest control contact with a view to resolving. ACTION: Cllr. Haslam to liaise with pest control and Nick Powell. Kayleigh Guest raised the hazard presented by numerous cars being parked near the Clanna Road / Main Road corner. The council noted these concerns and suggested contacting the PCSO to report instances of parking inappropriately close to a junction. A parishioner enquired as to the date of the next newsletter, which is agreed as the end of April / early May. 	GT/AH
16. 101.17/18	Date of next meeting	The next Parish Council Meeting will be: Annual Parish Meeting: 7.00pm on Wednesday 4 th April 2018, followed immediately by the standard April Council Meeting.	

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Signed:	Chairman	Date:	
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