

**ALVINGTON PARISH COUNCIL**  
**Minutes of the meeting held on Wednesday 1<sup>st</sup> February 2017**

PRESENT: Cllr. Gary Collier  
Cllr. Alan Haslam  
Cllr. Eric Robson  
Cllr. Dan Price  
Emma Money (Clerk)

ATTENDING: Verlie Eagles  
Keith Haylock  
Tony Ismay  
John Wood  
Alec Davis  
Margaret Harris  
Laraine George

	<b>Item</b>	<b>Notes</b>	<b>Action</b>
<b>1</b>	<b>Apologies for absence</b>	Apology accepted from Cllr. Beveley Collier as she is unwell.	
<b>2</b>	<b>Declarations of interest</b>	None	
<b>3</b>	<b>Minutes of the meeting December 14th 2016</b>	The minutes were agreed as a true record and signed accordingly.	
<b>4</b>	<b>Planning</b>	Walnut Tree Cottage application: AH concerned although deadline expired garage could be sold as separate property in future: council agreed: <u>ACTION:</u> EM to draft letter and send once approved.  Knapp Lane: application for 1 x bungalow discussed: landscaping plan which Council decides fulfils original application, so no further comment to make.	<b>AH/ EM</b>
<b>5</b>	<b>Playing Field Committee</b>	ER is to become Counsellor who will Chair the Playing Field Committee, AH will represent the Parish on the Village Hall Committee.	
<b>6</b>	<b>Finance</b>	The following invoices were approved for payment: Emma Money salary for January: £217.03, Emma Money expenses for Dec & Jan: £54.17,	

		<p>Merlin Waste £27.12, HMRC PAYE £31.60, GAPTC Clerks Knowledge 1 Training Event £35.00 and AR Website Design £60.00.</p> <p>GC queried whether website renewal is due in Jan or if in April 2017.</p> <p><u>ACTION:</u> EM to get clarification and let Counsellors know before posting cheque to AR Website Design.</p> <p>The third quarter financial report was reviewed and signed. Conclusion: projected balance at the end of March is in line with previous forecasts. No issues with bank reconciliation.</p>	<b>EM</b>
<b>7</b>	<b>Correspondence for Information</b>	<p>Waterside Living leaflets were distributed and Councillors agreed it would be interesting to hear them speak at a Parish Council meeting.</p> <p><u>ACTION:</u> EM to contact and arrange a guest speaker at a future meeting.</p> <p>Leaflet, poster and info received about Forest of Dean "Unsung heroes": <u>ACTION:</u> GC to print and display poster.</p> <p>Actions from previous meetings:</p>	<b>EM</b>  <b>GC</b>
<b>8</b>	<b>Clerk's Report</b>	<ul style="list-style-type: none"> <li>• Bank account signatories: EM can now send forms for AH and ER: DE has provided info tonight so his can be signed and sent next month.</li> <li>• Defibrillator funding form: tonight's attendees happy to be a designated group: so EM can now complete funding application form. <u>ACTION:</u>EM to complete funding form for defibrillator.</li> <li>• EM to draft letter to The Globe confirming installation of defibrillator: GC will deliver.</li> </ul>	<b>EM</b>  <b>EM/ GC</b>

9	<b>Councillor's reports and items for future agenda</b>	<p>AH: Community Road Safety: concerned with speeding to and from Woolaston: reported independently as an issue.</p> <p>DE: reported that the play equipment on the playing field needs repair work which he can do. The car park also needs resurfacing which needs to be done in better weather, the roots in the kissing gate area need modification to allow wheelchair access, also to be done in better weather.</p> <p>GC: Parish needs to elect a Vice Chairman: Council agrees that AH is best candidate: AH accepted post.</p> <p>ER: no further report.</p>	
10	<b>Public Forum</b>	<p>A number of matters were raised in public forum:</p> <ul style="list-style-type: none"> <li>• Allocations plan amendments raised by AD: full discussion held re: flooding/drainage/settlement boundary re: Clanna Lane development. Council fully support Parishioners views versus development. <u>ACTION:</u>EM to draft letter requesting extension of time to submit information. KH to compile letter with technical info and pass to EM to submit to planning dept.</li> <li>• Walnut Tree Cottage: GC to follow up with District Council: re: commercial waste being burnt in garden: ongoing problem.</li> </ul>	<p><b>EM/ KH</b></p> <p><b>GC</b></p>
11	<b>Date of next meeting</b>	The next parish council meeting will be in the village hall on Wednesday 8 <sup>th</sup> March 2017 from 7.30 pm.	

Signed:.....Chairman.

Date:.....