**Alvington NDP Meeting Minutes - 16th November 2016**

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| **Attendees**: |  |
| John WOOD | Alan HASLAM |
| Gary COLLIER | Alec DAVIS |
| Kate BOUGH (GRCC) | Emma Money |
| Margaret HARRIS | Eric ROBSON |
| Verlie EAGLES |  |
|  |  |

**Apologies:** Gail THOMPSON, Susanne JACKSON, Keith HAYLOCK and Bobby Wintour

***Copy***: Andrew Maliphant

**Meeting Location**: Alvington Village Hall, Glos. **Start**: 13:30 pm **Finish**: 15:00 pm

**Next Meeting: Monday 16th January 2017, at 13:30 Village hall.**

**Objective**: Review Open Day Consult Summary detail, gaps in consultation, next steps and the new budget.

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| **Item** | **Actions** | **Who** | **Date Raised** | **O/L Complete** |
| 1. | Appraisal Areas (for reference), Parish split into eight (8) areas.  ***Area 1 North ~ Glebe Farm, Rookery Wood & Lower Common***  ***Area 2 North West ~ Clanna Estate & Wood***  ***Area 3 North East ~ Lydney Park Estate ~ Meend Plantation***  ***Area 4 North West ~ Barnage & Pipers Meadow***  ***Area 5 North of A48 ~ Duncastle and Garlands Road areas***  ***Area 6 North of A48 ~ Nupend and Park Farm areas***  ***Area 7 South of A48 Main Road – River side***  ***Area 8 South East of A48 Main Road ~ Playing field*** | John W/Alan H  Susanne J/Ann T  Gary C  John W/Alan H  Gary C  Gary C  Tony I /Alec D  Gary C | 27th June  27th June  27th June  27th June  27th June  27th June  27th June  27th June | 22nd Oct |
| 2. | Themes. Evidence presented at OPEN day on 23rd October 2016  ***Traffic and Road Safety***  ***Infrastructure / Facilities / Services***  ***Character and Housing – FDDC report***  ***Polices and Standards***  ***Transport***  ***Employment and Economy***  ***Environment*** | ~~Gary C~~ Verlie E  Dan P  John W  Dan P  Verlie E  Dan P  Gary C | 23rd May  23rd May  23rd May  23rd May  23rd May  23rd May  23rd May | 22nd Oct        22nd Oct |
| 3. | **Parish Church**  *Any old photos available.*  *Contact Claris Church Warden* | Statement Tony I. | 17th Oct  17th Oct |  |
| 4. | **Open Green Spaces. Identify.**  *List in NDP*  *Once designated cannot be built on.*  *Forest waste – open green space*  *Aspect views, which do you value* | Statement ALL  Statement ALL | 17th Oct  17th Oct  17th Oct  17th Oct |  |
| 5. | **Photos**  *Old Photos depicting village history to be sourced for future events.* | ALL | 17th Oct | Ongoing |
| 6. |  |  |  |  |
| 7. | **OPEN day feedback.**  109 attendees. 80 questionnaires completed. Displays  complemented. Maps generated considerable interest, noted Clanna Lane NOT Clanna Road on all historical maps displayed. Broadband and mobile phone coverage was a major infrastructure comment.    Age groups 12 – 17 and 18 – 25 little attendance or feedback. Why? Demographics local clubs, schools.    Reviewed data on draft two (2) pages presented. FOOTPATHS poor.    Additional Analysis required developing plan.    “Consult survey results” summary to be uploaded to WEB SITE upon receipt and in next village Newsletter. | Statement      ALL    ALL    Kate B      Gary C | 16th Nov      16th Nov    16th Nov    16th Nov      16th Nov | Ongoing    Complete    15th Dec |

Page 1 of 2

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|  | Social interaction noted, all very good.  Publicity Local Paper, Newsletter, A5 flyer and A4 Posters.  Review gaps in Post codes to improve future OPEN day attendance.    Alvington. As of 1st Dec 2015. Electorate 488 and Properties 286.    Update budget (see attached). Review at next meeting. | Statement  ALL    Statement    Kate B/Emma M | 16th Nov  16th Nov    16th Nov    16th Nov | CLOSED  Ongoing    CLOSED    15th Dec |
| 8. | **BUSINESS survey template.**  To be produced.    Once provided by Kate B. upload to WEB SITE. Could then be downloaded to submit.    Obtain views of businesses, Farmers and any proposed diversification plans for the future.    Meet Forest of Dean District Council Planners in New Year with draft conformity. | Kate B      Gary C      ALL      Kate B | 16th Nov      16th Nov      16th Nov      16th Nov | 1st Dec |
| 9. | **NDP Project Plan.**  Kate B to mail Gary C. an updated plan for circulation.    Updated Project Plan to be up loaded to WEB SITE. | Kate B    Gary C | 16th Nov    16th Nov |  |
| 10 | .**Next OPEN Event.**  Draft polices, evidence to match.  Flooding identify on Map. Hard evidence Photos. Housing what if any additional clearly identify.    Without support of villagers, difficult to progress through planning.    Farmers for example any plans for Farm Shops, Golf course etc.    Parking for any developments. Negotiation required. | Statement ALL  ALL    Statement    ALL    ALL | 16th Nov  16th Nov  16th Nov    16th Nov    16th Nov    16th Nov |  |
| 11 | .**Next STEPS.**  *Businesses*, any proposed plans to be identified and listed.    *Clubs*, Football, Cricket, Dog Training, List to be developed.    *Community Facilities*,  Village Hall, who uses, what age groups and how many. Sports Facilities, who uses, frequency, what age groups & how many. | ALL    ALL      Verlie E/Gail T    Gary C | 16th Nov    16th Nov      16th Nov    16th Nov |  |
| 12 | .**Character Appraisal Areas Assessments** (see item 1 for list) Require pulling together. As presented used different formats.    Take best and standardise all appraisal areas ideally two (2) persons    Cut and Paste readable and concise.    Appraisals must reflect feel of Parish. | Statement        Statement    Statement | 16th Nov    16th Nov    16th Nov    16th Nov |  |
| 13 | .**FDDC requires**.  Habitats screening Policies Map of Parish, Glos Wild Life Trust.  Sites of Special Interest, to be identified.  Erosions, banks River Severn. Maps and rate of erosions | Gary C | 16th Nov  16th Nov  16th Nov |  |
| 14 | .**AOB**  Date of next NDP meeting – **Monday 16th January 2017** | ALL | 16th Nov | CLOSED |

***Attachments:***

* Alvington Consult Summary (Open Day Results)
* Alvington NDP budget ~ Sept 2016 – Feb 2017
* Alvington BUSINESS survey - questionnaire
* Alvington NDP steering group (v10)
* Draft Alvington NDP Project Plan

***Copy:*** Andrew Maliphant

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Page 2 of 2