**Alvington NDP Meeting Minutes - 5th June 2017**

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| **Attendees**: |  |  |
| Kate BOUGH (GRCC) | Alan HASLAM |  |
| John WOOD | Margaret HARRIS |  |
| Verlie EAGLES | Alec DAVIS |  |
| **Apologies:** Gary COLLIER and Eric ROBSON    ***Copy***: Emma MONEY |  |  |
| **Meeting Location**: Alvington Village Hall, Glos. | **Start**: 13:30 pm | **Finish**: 15:00 pm |

**Next Meeting: Monday 7th August 2017, at 13:30 Village hall.**

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| **Item** | **Actions** | **Who** | **Date Raised** | **O/L Complete** |
| 1    2      3            4                              5 | Acceptance of minutes dated 24th April 2017    **NDP Terms of Reference**  Reviewed    **EXPENSE SHEET**  Updated version to be provided.  Photocopying and paper expenses agreed.  Expenses to be approved by Chairman & Secretary.    Village Hall Invoice/s must be identified by event. (Terry JONES)    **BUDGET**  January 2016 – December 2016 reviewed  412.00 Print costs  200.00 Stationary  188.50 Event and Venue Hire  187.48 Refreshments on event  10.00 Display Boards  350.00 Event Analysis  57.60 **Parish on Line** 4 month free trial, add to budget    Total £787.98 (Needs confirming) December 2016 – June 2017    Next budget to be drafted July 2017 to December 2017 Another open day event cost to be scoped.    £1,500 every six (6) months    **COLLECTING EVIDENCE**  Priorities under a Theme see attached Alvington NP Priorities     1. Traffic A48      1. Footpaths      1. Infrastructure Transport      1. Flooding      1. Environment- Natural      1. Environment- Built      1. Housing | **All**    **All**      **Kate B.**        **Statement**      **Kate B.**                  **Kate B.**    **Statement**      **Statement**      **ALL** | **5th June**      **5th June**      **5th June**  **5th June**  **5th June**          **5th June**                  **5th June**                **5th June** | Complete      Complete      5th June  Complete  Complete |

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| 6 | **A O B**    **NEWSLETTER – PARISH**  **Priority** publish long outstanding to electorate on White Paper for maximum impact.    Current electoral roll 533 as of 4th May 355    **BUSINESS SURVEY**  Resend (reminder) to Steering Group members outstanding forms.    Over 80 businesses both large and small have been identified in Alvington Parish.    Village hall notice board, as we need to identify all stakeholders.    **ALVINGTON PARISH CHARACTER APPRAISAL 2017**  More work required to complete.    **BUDGET**  HRA screening costs required.  Projected Total Budget –    **OPEN GREEN SPACES.**  Everyone to identify known open spaces for example the VILLAGE GREEN in front of the Globe Inn.    Community to agree what is an open space and locations. NDP guidelines to define areas.      **NEXT MEETING AGENDA initial draft ITEM**  Budget to be agreed for next 6 months.        Date of next NDP meeting – **Monday 7h August 2017**        ***Attachments:***  1. **Alvington NP Priorities – v2**      ***Copy:***   * File * Web Site | **Statement**      **Alec D**    **Alec D**      **Emma M**      **Alan H**      **Kate B**      **All**      **All**          **Statement** | **5th June**      **5th June**    **5th June**      **24th April**            **24th Apr**        **24th Apr**      **24th Apr**          **5th June** | 2016                            ongoing |

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