**Alvington NDP Meeting Minutes - 25th September 2017**

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| **Attendees**: |  |  |
| Kate BOUGH (GRCC) Alan HASLAM  Margaret HARRIS Alec DAVIS  Verlie EAGLES    **Apologies:** John WOOD, Gary COLLIER and Eric ROBSON    ***Copy***: Emma MONEY |  |  |
| **Meeting Location**: Alvington Village Hall, Glos. **Start**: 13:30 pm | | **Finish**: 15:30 pm |

**Next Meeting: Monday 23rd October 2017, at 13:30 Village hall.**

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| **Item** | **Actions** | **Who** | **Date Raised** | **O/L Complete** |
| 1    2                3    4      5                        6            7      8 | Acceptance of minutes dated 7th August 2017    **STEERING GROUP MEMBERS**  All members to be involved in the following tasks. Entering a very important period.  Would you be willing/prepared to help with next open event in Mar ’18. Volunteer desk top research.  Assistance with next event provisional March 2018.  Look at policies.  Fill gaps.  **SETTLEMENT BOUNDARY**  Build into Policy  **PARISH COUNCIL**  In limbo due to resignations, next meeting 4th October 2017. To select new members, four parishioners have shown an interest.    **BUDGET/LOCALITY**  Alan H, Emma M and Kate B to apply for next phase of NDP funding.    Kirkwell’s preparation of preferred option Draft Plan for consultation.  Stage 1 payment £3,500. Waiting feedback Parish meeting on 4th Oct    Required before open day next March 2018.    Need approx to cover November 2017 to March 2018    Budget as drafted by Kate email to Alan H by Friday 29th September.    **HOSPITAL LETTER**  Verbal response received.    Glos *NHS* Consultation Booklet published. **Community Hospitals in the Forest of Dean** see/refer to publication.    Building more houses, ageing population why less bed? Fill survey.    **TRANSPORT**  Cannot be a policy.    **COLLECTING EVIDENCE**  Priorities under a Theme.    a. Traffic A48 Another survey to be planned. | **All**      **Everyone**                  **Statement**      **Statement**        **Alan H**  **Emma M**        **Kate B**    **Kate B**    **Kate B**        **Verlie E**    **Statement**      **Statement**      **Statement**      **Statement**    **Statement** | **25th Sept**      **25th Sept**                **25th Sept**      **25th Sept**        **25th Sept**        **25th Sept**    **25th Sept**    **25th Sept**        **25th Sept**    **25th Sept**      **25th Sept**      **25th Sept**        **5th June** | Complete      Ongoing                                                          Complete            Closed          WIP |

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| 9              10              11              12        13      14          15 | Alan H to be advised highways contact.     1. Footpaths Are land based, cannot be a policy.   2nd Consultation to clarify in more detail.  DRAFT form for next open day.     1. Infrastructure Transport   Refer to Business survey results.     1. Flooding Environmental maps and photos.   Suds owners to pay Grey Areas.  Glos lead LFA Peter Siret & Lorraine King.  Local authority deeds overseen by district Council.  Condition of planning maintenance will be by local authority.     1. Environment- Natural      1. Environment- Built   Character Assessment.     1. Housing Character of buildings.   Policy on infilling.  List of conditions to include access to A48.  The parish wishes for infilling only.  No building outside the settlement boundary.    **GREEN SPACES.**  Community to agree what is an open space and locations. NDP guidelines to define designated areas.  Forest Waste.  List.  All above required for consultation use.    **NP PRIORITIES**  Evidence a very important column. List i.e. populate with reports.    Look at Berry Hill appendices, on FDDC council web site.    Longhope, review how used designer.    **CHARACTER APPRAISAL 2017**  Draft shared with steering group by Alan HASLAM    Photos of buildings not just roads required in appraisal.    2nd Consultation do you agree, including local buildings of interest.    **NEWSLETTER – PARISH**  **Priority** publish long outstanding survey results to electorate on White Paper for maximum impact.    **VILLAGE HALL**  Usage stakeholders to be indentified, contact Terry JONES.    **OPEN DAY CONSULTATION**  Book display boards from Cinderford when date known.    Provisional March 2018 for next open day.    **PROJECT PLAN**  Update Draft plan November 2017  Update 2nd Open day March 2018  Update Regulation 14 June 2018 Step 6 | **Verlie E**    **All**    **All**        **Alec D**  **Verlie E**    **Kate B**  **Kate B**                  **Alan H**          **Statement**  **Statement**      **Statement**        **Statement**      **Statement**    **Everyone**    **Everyone**      **Alan H**    **Alan H**    **Statement**      **Alan H**        **Verlie E**      **Statement**    **Statement**      **Alec D** | **25th Sept**    **25th Sept**    **25th Sept**        **25th Sept**      **25th Sept**  **25th Sept**                  **Mar 2017**          **25th Sept**  **25th Sept**      **7th Aug**        **7th Aug**      **7th Aug**    **7th Aug**    **25th Sept**      **Ongoing**    **Ongoing**    **25th Sept**    **Dec 2016**        **7th Aug**                **25th Sept** | Complete              Complete                      **Ongoing** |
| 16          17          18                                  19 | Update and circulate to v4. *Attachement 1*    **DEMOGRAPHICS**  ACRE, OCSI report dated October 2013 is out of date, as many of the facts are dated even earlier.  Could an updated report be obtained?  Inform GCC.    **HRA BUDGET**  HRA (Habitat Regulation Assessment) report, budget required. Contact Glos Environmental Trust to quote.  Needs policy’s before writing HRA report but has to be done after screening.    **BUSINESS SURVEY**  **92 Businesses identified in Parish**  10 businesses identified as closed   1. businesses identified outside parish boundary. 2. businesses identified as dormant,   1 business moved outside parish  74 businesses to be surveyed  6 businesses contacted NO Co-operation.  68 businesses surveyed  Therefore 68/74 = **91.89%** surveyed  **Mobile Phone** (poor signal 46 businesses out of 66 feedback)  Therefore 46/66 = **69.69%** Very Poor to terrible signal  **Internet Broadband** (poor signal 41 businesses out of 66 feedback) Therefore 41/66 = **62.12%** Very Poor / Bad / Hopeless    **Summary:**  Businesses (and Residents) are clearly not happy with either mobile signal and/or broadband in the Parish!!      **NEXT MEETING**      Date of next NDP meeting – **Monday 23rd October 2017**        ***Attachments:***  1. Alvington NDP Project Plan v4 ~ 6th October 2017    ***Copy:***   * File * Web Site | **Alec D**      **John W**    **John W**  **Kate B**      **Kate B**    **Kate B**          **Alec D**                            **Statement**                                      **Emma M** | **25th Sept**      **7th Aug**    **25th Sept**  **25th Sept**      **7th Aug**    **25th Sept**        **25th Sept**                              **25th Sept** | **Complete**      **Ongoing**                          **Complete**                              **Complete** |